

Borough of Somerset Municipal Authority Meeting

March 30th, 2026 – 5:00 p.m. (In-Person) Borough Council Room

1. **Meeting Called to Order** – Ben Flower at 5:02 p.m.

2. **Roll Call**

a. Authority Board Members present: *Ben Flower, Lee Hoffman and Jeff Shaffer.*

b. Authority Board Member absent: *Todd Thomas.*

c. Also present: *Municipal Authority Manager, Jessica Sizemore; Administrative Assistant, Roger Bailey; Assistant Director of Finance, Matthew Franciscus; Solicitor, Bill Barbin and Consulting Engineer Jake Bolby.*

d. Public Attendance:
Alec J. Bittner.

3. **Approval of Agenda**

A. Approval of Agenda – Review and approval of the Agenda for March 30th, 2026 Meeting.

a. Motion to add to the agenda to Rescind Resolution 2025-22 Declaration of Official Intent to Reimburse General Funds used to construct improvements to its Phase 1B ME Loan #77145.

Mr. Flower moved, Mr. Shaffer seconded.

Motion Unanimously Carried

b. Motion to add to the agenda to Resolution 2026-03 Declaration of Official Intent to Reimburse General Funds used to construct improvements to its Phase 1B ME Loan #77145.

Mr. Flower moved, Mr. Shaffer seconded.

Motion Unanimously Carried

c. Executive session moved to the end of agenda.

Mr. Flower moved, Mr. Shaffer seconded.

Motion Unanimously Carried

d. Motion to approve the agenda as presented with the changes mentioned.

Mr. Flower moved, Mr. Shaffer seconded.

Motion Unanimously Carried

B. Executive Session: Litigation & Contract Negotiation.

a. Motion to go into Executive Session.

Mr. Shaffer moved, Mr. Flower seconded.

Motion Unanimously Carried
5:20 p.m.

Back in Session

6:00 p.m.

4. Approval of Minutes of Previous Meeting(s)

A. Approval of Meeting Minutes – Meeting Minutes from the February 2nd, 2026
Municipal Authority of the Borough of Somerset Board Meeting.

**a. Motion to approve the Meeting Minutes from February 2nd, 2026
Municipal Authority of the Borough of Somerset Board Meeting.**

Mr. Hoffman moved, Mr. Flower seconded.

Motion Unanimously Carried

5. Opening of Bids

A. None

6. General Public Comments

A. None

7. Payment of Bills/Requisitions

A. None

8. Policy Agenda

A. Old Business

a. None

B. New Business

a. Industrial Appraisal Agreement with Industrial Appraisal Company

**i. Motion to approve the Industrial Appraisal Agreement for MABS assets with
Industrial Appraisal Company in the amount of \$21,990.**

The last appraisal was done over 15 years ago. It is recommended to keep the
asset list updated and accurate for insurance purposes and for auditing and
budgeting purposes.

This was approved by Borough Council at their last meeting for all Borough and
Municipal Authority assets.

Mr. Flower moved, Mr. Shaffer seconded.

Motion Unanimously Carried

b. Rescind Resolution 2025-22

i. Motion to Rescind Resolution 2025-22 Declaration of Official Intent to Reimburse General Funds used to construct improvements to its Phase 1B ME Loan #77145.

Resolution 2025-22 had an incorrect amount stated in its context. It will be replaced with Resolution 2-26-03 stating the correct amount with the Boards approval.

Mr. Flower moved, Mr. Shaffer seconded.

Motion Unanimously Carried

c. Resolution 2026-03

i. Motion to approve Resolution 2026-03 Declaration of Official Intent to Reimburse General Funds used to construct improvements to its Phase 1B ME Loan #77145.

Mr. Hoffman moved, Mr. Flower seconded.

Motion Unanimously Carried

**RESOLUTION OF 2026-03
MUNICIPAL AUTHORITY OF THE BOROUGH OF SOMERSET**

DECLARATION OF OFFICIAL INTENT TO REIMBURSE GENERAL FUNDS USED TO CONSTRUCT IMPROVEMENTS TO ITS PHASE 1B CENTRAL BUSINESS DISTRICT SEWER SYSTEM COLLECTION SYSTEM WITH FUNDS RECEIVED FROM THE PENNSYLVANIA INFRASTRUCTURE INVESTMENT AUTHORITY

WHEREAS, Municipal Authority of the Borough of Somerset ("Funding Recipient") has determined that construction of improvements to the Phase 1B Central Business District Sewer System Collection System located in Somerset Borough, Somerset County, Pennsylvania (the "Project"), are necessary; and

WHEREAS, in order to finance the costs of the Project, the Funding Recipient has issued or intends to issue its Debt Obligation to the Pennsylvania Infrastructure Investment Authority ("PENNVEST") in the maximum principal amount of \$900,000 (the "PENNVEST Debt Obligation").

WHEREAS, Funding Recipient intends to pay Project costs, on an interim basis, using its GENERAL FUNDS until the proceeds of the PENNVEST Debt Obligation are received;

NOW, THEREFORE, the Funding Recipient hereby declares as follows:

Pursuant to federal requirements set forth at 26 C.F.R. § 1.150-2, the Funding Recipient officially intends to reimburse its GENERAL FUND for Project costs incurred by the Funding Recipient with the proceeds of the PENNVEST Debt Obligation up to the maximum principal amount of \$900,000.

ATTEST:



SECRETARY



CHAIRMAN

(SEAL)



DATE: March 30, 2026

d. Acknowledgement of 2021-W-03 Pay App 12

- i. Acknowledgement of 2021-W-03 Water System Improvements, Electrical Pay App 12 in the amount of \$14,700.

This is the “final” for the Waterline Project.

e. Acknowledgement of 2024-S-01 Change Order 001

- i. Acknowledgement of 2024-S-01 Change Order 001 with an increase of \$24,400 to the current contract.

This increase is for an additional vac-a-tee that is needed for the current contract, Phase 1A.

f. Acknowledgement of 2024-S-01 Pay Apps as noted below:

- i. Acknowledgement of the payment of Pay App 05 in the amount of \$550,024.67 to Snyder Environmental Services, Inc. for the work completed from 1/1/2026 to 1/31/2026.

- ii. Acknowledgement of the payment of Pay App 06 in the amount of \$451,711.43 to Snyder Environmental Services, Inc. for the work completed from 2/1/2026 to 2/28/2026.

g. Acknowledgement PENNVEST Pay Requests as noted below:

- i. Sewer Systems Improvements Project, Phase 1A Construction – Pay Request No. 3/4 Loan 71501 in the amount of \$613,457.49.

- ii. Sewer Systems Improvements Project, Phase 1A Construction – Pay Request No. 5, Loan 71501 in the amount of \$577,508.71.

- iii. Sewer Systems Improvements Project, Phase 1A Design/Engineering Services – Pay Request No. 5, Loan 77141 in the amount of \$39,251.21.

- iv. Sewer Systems Improvements Project, Phase 1A Design/Engineering Services – Pay Request No. 6, Loan 77141 in the amount of \$29,260.27.

9. Reports

a. Manager’s Report – Update on Operations.

... Statement of Financial Interests are due May 1st.

... Phase 1B PENNVEST closing is scheduled for April 16th at 11:00 a.m.

... Upcoming Conferences & Sessions were mentioned to any Board Member that would be interested in attending.

... Somerset Area School Districts classes have tours scheduled for the Water & Wastewater Facilities.

b. Engineer’s Report – Update on the Status of Projects for Water, Sewer and

Stormwater.

SEWER:

1) Assessment, Repair, and Abatement Plan (Hydraulic Overload):

Phase 1A of the project is underway and active.

Borough Council has been discussing the upcoming Firemen Convention planning.

A committee with the Fire Department is planning a parade and other various events for the event. As information is developed on their side, it is being relayed.

The sewer contractor will be required to clean the area and remove their equipment from the parade and staging routes.

PENNVEST Settlement for Phase 1B will be April 16, 2026.

PENNVEST will review Phase 1C on April 15, 2026.

Phase 1D is under way with the permits moving along on schedule. Phase 2 & 3 will follow.

An update was provided in the Corrective Action Plan for January 2026 when it was due. The update included another 18 months or so to the overall project schedule.

More time was added between Phase 1 & 2 for Flow Monitoring.

PENNVEST will be asked for the funds to complete the tasks within Phase 1D.

c. Facility Reports for January & February 2026 – *Provided on the portal for informational purposes.*

d. January & February 2026 Financial Report & Monthly Transactions – *Provided on the portal for informational purposes.*

10. Adjournment

A. Adjournment

a. Motion to adjourn.

Mr. Shaffer moved to adjourn, seconded by Mr. Hoffman.

Motion Unanimously Carried

6:05 p.m.

B. Next Meeting:

a. April 27th, 2026 @ 6:30 p.m.

Jessica Sizemore, Municipal Authority Manager